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	Kazan State Medical University
	Regulations
	About the Campus and the rules of living in it
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«ACCEPTED»  
At the Academic Council  
protocol №3  
29 October 2021

«APPROVED»  
By order of the rector of Kazan State  
Medical University №1774a  
29 October 2021

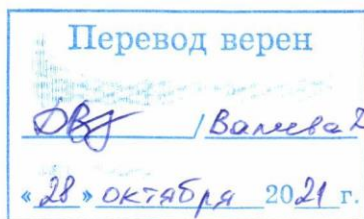
## QUALITY MANAGEMENT SYSTEM

### Regulations

About the Campus and the rules of living in it

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Version 8.0



«AGREED»  
Quality management representative,  
First Vice-Rector

\_\_\_\_\_ L.M. Moucharyamova  
28 October 2021

	<i>Position</i>	<i>Name</i>	<i>Date</i>
<i>Developed</i>	<i>Vice-Rector</i> <i>Head of Legal department</i>	<i>Zalyaev A.R.</i> <i>Eremilova O.N.</i>	<i>27.10.2021 г.</i> <i>27.10.2021 г.</i>
<i>Agreed</i>	<i>Vice-Rector</i> <i>Chief accountant</i>	<i>Garaev Z.M.</i> <i>Smetannikova S.L.</i>	<i>28.10.2021 г.</i> <i>27.1.2021 г.</i>
<i>Checked</i>	<i>Head of Quality department</i>	<i>Yaushev M.F.</i>	<i>28.10.2021 г.</i>
<i>Opinion take into account</i>	<i>Chairman of the trade union committee of students</i>	<i>Gylphanov N.M.</i>	<i>28.10.2021 г.</i>
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## 1. General Provisions

1.1. This provision has been developed in accordance with the Housing Code of the Russian Federation, Federal Law No. 273-FZ dated December 29, 2012 “On Education in the Russian Federation”, letter of the Federal Agency for Education No. 1276/12-16 dated July 27, 2007 work of the Model Regulations on student hostel”, housing legislation and other regulatory legal acts of the Russian Federation, local regulations of the federal state budgetary educational institution of higher education "Kazan State Medical University" of the Ministry of Health of the Russian Federation (hereinafter - Kazan State Medical University).

1.2. This provision determines the procedure for providing students of the Kazan State Medical University, other categories of citizens living quarters in the hostels of the Student Campus of the Kazan State Medical University (hereinafter referred to as the hostels), the rules for living in hostels and the procedure for eviction from hostels.

1.3. Hostel are intended for temporary residence of the following categories of citizens:

- a) nonresident students, graduate students and residents (residents) of full-time education - for the period of study at the Kazan State Medical University;
- b) nonresident students and graduate students of correspondence courses, nonresident external students - for the period of passing the intermediate and state final certification, preparing a dissertation at the Kazan State Medical University;
- c) graduates of the Kazan State Medical University living in a hostel - for the period of procedures for accreditation of a specialist in the Kazan State Medical University;
- d) non-resident applicants - for the period of entrance examinations in Kazan SMU;
- e) students from other cities - for the period of study at the Kazan State Medical University.


1.4. Subject to full availability of places in the dormitories of the above categories of students and if there are free places, the Kazan State Medical University has the right to decide on accommodation in dormitories:

- a) non-resident doctoral students - for the period of preparation of a dissertation at the Kazan State Medical University;
- b) persons from other cities attached to take candidate exams - for the period of attachment (up to 6 months) at the Kazan State Medical University;
- c) participants in mass cultural, scientific, sports or other events held Kazan State Medical University - for the period of the events;
- d) students traveling in Russia during the holidays (hereinafter - traveling students) - for the period of stay in the territory of Kazan during the trip (in order to fulfill clause 7 instructions of the Government of the Russian Federation dated 04.05.2021 No. MM-P13-5632 on measures to implement the Address of the President of the Russian Federation to the Federal Assembly of the Russian Federation dated 04.21.2021, letter of the Ministry of Education and Science of Russia dated 05.19.2021 No. MN-20 / 1676-PK).

1.5. Foreign citizens and stateless persons studying are accommodated in hostels on a common basis with Russian citizens studying at the Kazan State Medical University.

Accommodation in the dormitories of the Kazan State Medical University for traveling students is carried out from observance of the rights of students living in student hostels.

1.6. Non-residential premises of hostels can be provided for temporary possession and use on the basis of a contract for the purpose of serving tenants: for catering (canteens, buffets), for household (hairdressers, laundries)

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and medical care (health centers), for protection. Lease agreements for non-residential premises are concluded in the manner prescribed by the legislation of the Russian Federation.

1.7. Structural subdivisions can be placed on the ground floor of the hostels Kazan State Medical University.

1.8. If there are students who need living quarters in dormitories, do not it is allowed to use such residential premises for purposes not related to the residence of students in them.

## 2. Organizational structure of the Campus

2.1. The campus is a structural subdivision of the Kazan State Medical University and is maintained at the expense of budgetary funds allocated to the Kazan State Medical University, fees for the use of residential premises in hostels and other funds coming from the income-generating activities of the Kazan State Medical University.

2.2. The structure and staffing of the Campus is approved by the Rector of Kazan State Medical University on the proposal of the vice-rector for the area of activity.

2.3. The campus includes:

Hostel No. 1 (Mayakovskogo st., 11),

Hostel No. 2 (53, Ostrovskogo St.) (temporarily out of service);

Hostel No. 3 (Kirpichnikov St., 6);

Hostel No. 4 (Pionerskaya St., 14);

Hostel No. 5 (Orenburgsky Trakt St., 142);

Hostel No. 6 (Chuikov St., 57);

Hostle No. 7 (Amirkhan Ave., 16)

## 3. Rights and obligations of the Kazan State Medical University

3.1. Control over the economic activity and operation of the hostels of the Campus, the organization of the life of tenants, the maintenance of the established order in it, is carried out by the Vice-Rector for the direction of activity.

3.1.1. Control over the procedure for the settlement, resettlement and eviction of tenants, including registration and the housing and welfare commission carry out availability of the necessary documents, compliance with the rules of stay of students in the hostels of the Kazan State Medical University.

3.2. Issues of organization of educational work, prevention of socially negative phenomena, organization of mass cultural and sports and recreational work, coordination activities of self-government bodies of students living in hostels are under the jurisdiction of the Department for Educational Work.


3.3. The administration of the Kazan State Medical University is obliged to:

3.3.1. maintain the premises of the Campus in accordance with the established sanitary norms and rules;

3.3.2. enter into tenancy agreements with tenants and ensure their proper execution;

3.3.3. equip dormitories with furniture, equipment, bedding and other inventory;

3.3.4. timely carry out repairs of the Campus, inventory, equipment, maintain the adjacent territory and green spaces in proper order;

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3.3.5. ensure the provision to tenants of the necessary public services, premises for self-study and holding cultural and sports events (if any);

3.3.6. staff the staff list of the Campus in accordance with the established procedure with service personnel;

3.3.7. to assist students in the development of student self-government on issues of self-service, improvement of living conditions and recreation;

3.3.8. take measures to improve living conditions in the Campus, take timely measures to implement the proposals of employers, inform them about the decisions taken in the form of orders, orders of the rector and vice-rector for the direction of activity on the official website of the Kazan State Medical University or on the information stands of the Kazan State Medical University;

3.3.9. provide employers with the necessary equipment, inventory, tools and materials for carrying out on a voluntary basis work on maintenance and cleaning of the hostel and the surrounding area.

3.4. The administration of the Kazan State Medical University has the rights:

3.4.1. demand compliance by tenants living with them by members of their families and visitors of the tenants of this provision, the rules of conduct for residents of the hostel (Appendix No. 1), fire safety rules, sanitary and epidemiological rules, access control and intra-object mode;

3.4.2. demand compensation for the material damage caused to the property of the Kazan State Medical University in accordance with the legislation of the Russian Federation;

3.4.3. for violation of this provision, the Regulations, other local acts of the Kazan State Medical University bring employers to disciplinary responsibility;

3.4.4. carry out scheduled and unscheduled inspections, control and audit activities in campus hostels;

3.4.5. on the basis of the concluded rental agreement for residential premises and in accordance with requirements of the Russian legislation for the duration of the specified agreement and (or) for the period of training

3.4.6. perform other functions in accordance with the legislation of the Russian Federation, this regulation and other local acts of the Kazan State Medical University.

3.5. To carry out general management and control over the activities of the Campus (including, in order to resolve issues related to the provision of places in hostels of the Student Campus of the Kazan State Medical University for students, control over the creation of proper living conditions, observance of the rights and legitimate interests of employers, as well as compliance by the tenants with the rules for living in the hostels of the Student Campus) by order of the rector, a Housing and Welfare Commission is created from representatives of the administration of the Kazan State Medical University and the Trade Union of students. The Housing Commission of the Kazan State Medical University carries out its activities in accordance with the Regulations on the Housing Commission.


#### **4. Public self-government bodies in the Campus**

4.1. In the hostel, tenants elect a self-governing body - the Student Council of the hostel (hereinafter referred to as the Student Council), which operates in accordance with the regulations on the Student Council.

4.2. The Student Council performs the following functions:

4.2.1. coordinates the activities of block (floor) elders;

4.2.3. attracts employers on a voluntary basis to perform socially useful work in the hostel and in the adjacent territory;

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4.2.4. organizes mass cultural and sports and recreation activities;

4.2.5. submits proposals to the administration of the Kazan State Medical University to improve living conditions and leisure time for employers;

4.2.6. assists the administration of the Kazan State Medical University in organizing control over compliance with tenants of the rules of residence in hostels and public order;

4.2.7. assists the administration of the Kazan State Medical University in resolving conflict situations between tenants, in the prevention of socially negative phenomena in hostels.

4.3. The Student Council in its work is guided by the current legislation of the Russian Federation, local acts of the Kazan State Medical University, these regulations.

4.4. The Student Council is obliged to coordinate the plan with the Office of Educational Work extracurricular activities in the hostel.

4.5. If the Student Council is not elected, its functions are carried out by the Trade Union students of Kazan State Medical University.

4.6. In each block (floor) of the hostel, the Student Council appoints a headman. Head of the block (floor) monitors compliance by tenants with the rules of living in a hostel, keeping the block (floor) clean and tidy. The headman of the block (floor) in his work is guided by the decisions of the Student Council (Trade Union Committee of Students), the Internal Regulations for Students of the Kazan State Medical University, and this regulation.

4.7. The Student Council elects members of the Student Security Service (SSB), the sanitary and hygienic commission, the sports sector, the cultural sector, the information sector, the foreign sector, the fire brigade, etc., whose activities are regulated by the regulations on them.

4.8. Trade union of students:

4.8.1. coordinates the activities of self-government bodies in the Campus (incl. Student Council), head of blocks (floors);

4.8.2. submits proposals to the administration of the Kazan State Medical University to improve life and leisure students living in hostels;

4.8.3. takes part in the organization of mass cultural and sports and recreation events for students living in hostels;

4.8.4. considers the appeals of students living in hostels within its competencies;

4.8.5. conducts inspections of dormitories in order to monitor the logistical and sanitary condition of hostels;

4.8.6. assists the administration of the Kazan State Medical University in organizing control over compliance with tenants of the rules of residence in hostels and public order;

4.8.7. takes part in the work of the Housing Commission of the Kazan State Medical University.

## 5. Rights and obligations of employers

5.1. Employers have the right:

5.1.1. to live in the living room of the student campus hostel on the basis of an agreement renting a dwelling and an order to move in within the period established by clause 1.3 and clause 1.4 of this provision, subject to compliance with this provision and the agreement;



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5.1.2. use the premises of educational, cultural, household, sports purposes, hostel equipment and inventory;

5.1.3. submit proposals to the administration of the Kazan State Medical University for the improvement of housing and communal conditions in the hostel of the Campus;

5.1.4. apply to the administration of the Kazan State Medical University in case of conflict situations, including in the event of a threat to life and health, loss of property;

5.1.5. move to another residential area of the campus hostel (or to another campus dormitory) in the manner prescribed by paragraphs 6.15-6.16 of this Regulations and on the basis of an additional agreement to the tenancy agreement;

5.1.6. elect the Student Council and be elected to its composition;

5.1.7. participate through the Student Council in addressing issues of improving housing and communal service, organization of leisure;

5.1.8. in the event of life circumstances that worsen the material condition employer, apply to the administration of the Kazan State Medical University for installment payments for accommodation;

5.1.9. other rights provided by the law or the contract for renting a dwelling.

5.2. Employers are required to:

5.2.1. comply with this provision, including the rules of conduct for residents of the hostel (Appendix No. 1), fire safety rules, public order, sanitary and epidemiological rules, access control and intra-object mode;

5.2.2. comply with the terms of the concluded rental agreement;

5.2.3. take care of the premises, equipment, inventory of the Campus, use electricity, gas and water economically, keep the living quarters and common areas clean, and regularly clean their living rooms (blocks);

5.2.4. timely pay for accommodation in the hostel and for all types of additional services provided at the request of the employer;

5.2.5. register at the place of stay (by contacting the passport officer campus)

5.2.6. comply with the orders of the administration of the Kazan State Medical University, the Trade Union Committee of students and Student Council of the hostel, concerning the activities of the Campus;

5.2.7. compensate for the material damage caused in accordance with the current legislation and the contract of renting a dwelling;

5.2.8. store a spare key for rooms and blocks with the hostel administrator;

5.2.9. observe the access control in the dormitories of the Campus;

5.2.10. in case of an acute infectious disease, move to a dormitory isolation room or act otherwise on the advice of a doctor;

5.2.11. before leaving the dorm room, close windows, turn off electrical appliances and switch off the light;

5.2.12. cook food and wash in specially equipped rooms;

5.2.13. maintain cleanliness and order in residential premises and common areas;

5.2.14. observe silence in residential premises and common areas at night;

5.2.15. provide access to the living room of the administration of the Kazan State Medical University in order to control compliance with this provision, check the safety of property, carry out repair and other types of work;



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5.2.16. in case of temporary departure from the hostel for holidays, practice or for other reasons for a period of more than 14 calendar days, notify the administrator of the hostel in writing, and also notify the head of blocks (floors) about the reasons for the absence;

5.2.17. obtain permission from the hostel administrator and written consent in advance roommates for the overnight stay of close relatives;

5.2.18. in case of eviction from the dormitory, rent out the living quarters (including furniture and inventory) in a technically sound condition;

5.2.19. respect the rights and legitimate interests of citizens living in residential premises, neighbors;

5.2.20. other obligations stipulated by the law or the contract for renting a dwelling.

5.3. Tenants are prohibited from:

5.3.1. unauthorized relocation from one room to another and (or) from one hostel to other;

5.3.2. obstruction of the settlement of persons who have a tenancy agreement and a warrant for settlement;

5.3.3. storage, manufacture, processing, consumption, sale, promotion of narcotic drugs, psychotropic substances or their analogues, as well as plants containing narcotic drugs or psychotropic substances, or parts thereof containing narcotic drugs or psychotropic substances;

5.3.4. drinking alcoholic beverages in the hostel and on the adjacent territory;

5.3.5. smoking (including hookah, electronic cigarettes) in the hostel and on the adjacent territory;

5.3.6. storage and (or) use in the hostel and on the adjacent territory of explosive, chemically hazardous substances (including pyrotechnics) or firearms (including, traumatic), pneumatic, gas and other weapons;

5.3.7. use of televisions, radios, tape recorders and other sound-reproducing devices, as well as sound amplification devices, exceeding the permissible day and night noise level and causing a violation of the rest of citizens and silence;

5.3.8. playing musical instruments, screaming, whistling, singing, as well as other actions accompanied by sounds that exceed the permissible day and night noise levels and entailed a violation of the rest of citizens and silence;

5.3.9. production of repair, construction, loading and unloading operations, resulting in disturbing the peace of citizens and silence at night;

5.3.10. the use of physical force (provoking fights and participating in them), committing other actions that entail dangerous consequences for others;

5.3.11. the use of obscene language in the hostel and on the adjacent territory;


5.3.12. placement on the walls of the living room and in public places (except for places specially designated for this purpose) of announcements, advertising and other informational posters;

5.3.13. leaving visitors after 21.00 without the permission of the hostel administrator;

5.3.14. keeping animals;

5.3.15. violation of fire safety rules, including independent repair of electrical wiring and electrical appliances;

5.3.16. obstruction of the work of the Student Council of the hostel, the trade union committee of students, housing the Household Commission, the Hostel Security Service and the Administration of the Kazan State Medi-

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cal University;

5.3.17. use of the provided residential premises for other purposes (not for living);

5.3.18. cluttering residential premises and common areas, leaving garbage in places not intended for these purposes;

5.3.19. access violation;

5.3.20. organization and participation in gambling;

5.3.21. unauthorized movement of furniture and equipment from one room to another, as well as for hostel limits;

5.3.22. the creation of organizations of a political or religious nature;

5.3.23. propaganda and public demonstration of Nazi paraphernalia or symbols or paraphernalia or symbols confusingly similar to Nazi paraphernalia or symbols, public calls for the implementation of these acts or mass distribution of deliberately extremist materials containing calls for interethnic and religious hatred, their manufacture or storage for the purpose of mass distribution.

5.4. In their free time, employers on a voluntary basis can be attracted by the Student Council hostel and the Administration of the Kazan State Medical University to work on self-service, landscaping and gardening, general cleaning of the hostel premises and the surrounding area.

5.5. The rights and obligations of employers provided for by this provision, apply to members of their families living with them.

## **6. The order of settlement in the hostel**

6.1. The accommodation of students in educational programs of secondary vocational and higher education full-time education in the hostels of the Campus is carried out in accordance with the quotas established by the Housing Commission and approved by the order of the rector. Quotas are distributed depending on the number of students in the relevant educational programs and specialties (training areas) based on information provided by the dean's offices / institutes, the Department of Residency, the Department of Postgraduate and Doctoral Studies, the College of Medicine and Pharmacy.

Accommodation in some of the hostels of the Campus can be made on the basis of a competition announced by the order of the rector. The procedure for conducting a competitive selection for settling in a hostel is established by the relevant local regulatory act of the Kazan State Medical University.

The settlement of other persons is carried out by decision of the Housing Commission of the Kazan SMU subject to availability.


6.2. Students send an application for a bed in a hostel

Hostel administrator.

The dormitory administrator reviews applications, checks submitted documents, registers as those in need of housing in hostels, compiles and maintains lists of students registered as in need of housing in the dormitory of the Campus.

6.3. Students of the last year of study who live in hostels send an application to the Administrator of the hostels to extend the term of the residential lease agreement for the period of the specialist's accreditation procedure. Applications are considered at a meeting of the housing commission. On the basis of this application and the decision of the housing and household commission, an additional agreement is drawn up to the contract for renting



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a dwelling.

Acceptance of students' applications for the provision of a bed in hostel No. 7 carried out by the secretary of the housing commission.

6.4. Other persons not named in clauses 6.2-6.3 of this regulation send an application for provision of a bed in a dormitory to the Secretary of the Housing Commission of the Kazan SMU.

Traveling students send an application for a bed in a hostel to the email address [zhbkksmu@kazan.edu.ru](mailto:zhbkksmu@kazan.edu.ru) at least 10 working days before the expected date of settlement in the hostel, indicating the dates of arrival and departure. The application must be accompanied by scanned copies of documents confirming that the applicant is classified as a student (certificate from an educational institution issued no earlier than one month before the date of application), undergoing a fluorographic examination, vaccination against a new coronavirus infection / presence of antibodies to a new coronavirus infection; consent to the processing of personal data. Consideration of the application is carried out by the Housing Commission within 3 working days from the date of receipt of the application. Meetings to review the applications of traveling students can be held in person or in absentia, as well as using remote technologies. The secretary of housing and communal services within 2 days from the moment of consideration of the application sends the result of consideration of the application to the student's e-mail.


The Housing Commission reviews applications for the provision of bed places in the hostels, verification of submitted documents, registration as those in need of residential premises in dormitories, compilation and maintenance of lists of persons registered as those in need of provision of residential premises in the hostels of the Campus.

6.5. Check-in to the hostel is carried out on the basis of a tenancy agreement and a check-in order, which must indicate the number, date of issue, full name. tenant, length of stay, as well as the hostel number and room.

6.6. The hostels administrator ensures the conclusion of a tenancy agreement and issuance of a residence permit.

6.7. First of all, non-resident students of Kazan State Medical University are settled in hostels, full-time students at the expense of the budget allocations of the federal budget and corresponding to one of the following categories:

- orphans or children left without parental care, persons from among orphans or children left without parental care;
- persons who lost both parents or a single parent during the period of study;
- children with disabilities, disabled people of groups I and II, disabled since childhood;
- persons exposed to radiation as a result of the catastrophe at the Chernobyl nuclear power plant and other radiation disasters, as a result of nuclear tests at the Semipalatinsk test site;
- invalids due to a military injury or illness received during military service, veterans of military operations;
- citizens who have completed military service under a contract for at least three years in the Armed Forces of the Russian Federation, in the internal troops of the Ministry of Internal Affairs of the Russian Federation and federal government agencies, in the troops of the National Guard of the Russian Federation, in engineering, technical, road construction military formations under federal executive bodies and in rescue military formations of the federal executive body authorized to solve problems in the field of civil defense, the Foreign Intelligence Service of the Russian Federation, federal security service bodies, state security bodies and the federal body for ensuring mobilization training of state authorities of the Russian Federation on military positions subject to replacement by sol-

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diers, sailors, sergeants, foremen, and dismissed from military service on the grounds provided for pp. "b" - "g" p. 1, p. "a" paragraph 2 and paragraphs. "a" - "c" p. 3 Art. 51 federal law dated 03/28/1998 No. 53-FZ "On military duty and military service";

- persons who have received state social assistance.

6.8. Secondly, students corresponding to the following categories are settled in the hostels:

- underage students;
- single mothers with minor children;
- a family consisting of students of the Kazan State Medical University, in the presence of underage children;
- students from remote regions of the Russian Federation and the Republic of Tatarstan, enrolled within the target quota.

Other students are settled in the order of priority of submitted applications.

6.9. Other persons can be settled in dormitories only if they are fully provided places in the dormitories of students of the Kazan State Medical University.

6.10. Applicants for the period of passing the entrance exams, graduates of the Kazan State Medical University, traveling students living in the hostel for the period of the specialist's accreditation procedure are accommodated in the hostel subject to 100% prepayment according to the estimate.

6.11. Upon receipt of the warrant, the tenant applies for settlement to the administrator hostel, the address of which is indicated in the order.

6.12. Upon presentation by the tenant of the warrant, the administrator of the hostel:

- populates the tenant according to the place specified in the order;
- ensures familiarization of the tenant with this provision, including the rules of conduct for residents of the hostel, access control and intra-object mode, instructions on fire safety measures;
- provides the tenant with furniture (bed, chair, bedside table) and necessary equipment (linens);
- provides the employer with the opportunity to register at the place of residence.


6.13. With students of the Kazan State Medical University, the contract for hiring a residential premises is concluded for a period of time for the entire period of study at the Kazan State Medical University. The contract is signed by the employer (if he/she underage, then his/hers legal representative also signs the residential lease agreement) and the representative of the Kazan State Medical University, acting on the basis of a power of attorney.

With a traveling student, a residential rental agreement is concluded for the period of stay in the territory of Kazan during a trip during the holidays, but not more than 14 calendar days.

6.14. Any occupancy in a hostel without a concluded rental agreement is considered illegal: the guilty official who allowed the occupancy is subject to disciplinary liability, and the person who unjustifiably settled in the dormitory is obliged to vacate the dormitory.

6.15. Relocation of the tenant to another dormitory (except for dormitories, settlement in which is made on the basis of a competitive selection in accordance with par. 2 clause 6.1 of this provision) is allowed subject to availability in the following order:

- in the event of a conflict situation - by decision of the Housing Commission;

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- in case of violation by the tenant of this provision, including the rules of conduct for residents of the hostel - by decision of the Housing Commission, adopted as one from measures of influence on the tenant (if it is possible to relocate the tenant to a less comfortable hostel).

- in the case of current or major repairs of the hostel (room, block) - by order of the vice-rector for the direction of activity;

- in other cases - by order of the vice-rector for the direction of activity, adopted on the basis of a reasoned application of the employer.

6.16. Relocation of the tenant to another dormitory room is possible at any time if there are vacant places by decision of the housing commission on the basis of an application employer.

6.17. In case of a positive decision to move the tenant to another room hostel (or to another dormitory), the administrator of the hostels ensures the signing of an additional agreement to the tenancy agreement.

## **7. The order of eviction from the hostel**


7.1. Eviction from the hostel is carried out on the following grounds:

- a) expulsion from the Kazan State Medical University;
- b) completion of studies at the Kazan State Medical University;
- c) termination of the tenancy agreement upon a written application of the tenant;
- d) termination of the tenancy agreement by agreement of the parties;
- e) termination of the tenancy agreement in court at the request of the Kazan State Medical University for failure by the tenant or members of his family living with him to fulfill obligations under the tenancy agreement in the event of:
  - non-payment by the tenant of payment for housing and (or) utilities for more than 6 months;
  - destruction or damage to the dwelling by the tenant or other citizens for whose actions he is responsible;
  - systematic violation of the rights and legitimate interests of neighbors, which makes it impossible to live together in the same dwelling;
  - use of residential premises for other purposes;
- f) termination of the residential lease agreement due to the loss (destruction) of such residential premises, the transfer of ownership of the residential premises, as well as the transfer of such residential premises for economic management or operational management to another legal entity, the death of the tenant;
- g) in other cases stipulated by the legislation of the Russian Federation.

7.2. The administrator of the hostels notifies the tenant of the eviction on the basis of the order of the rector of the Kazan State Medical University on expulsion, agreement on termination of the tenancy agreement, written application of the tenant, judicial act, notice of eviction, etc.

7.3. The tenant is obliged to vacate the residential premises within 3 working days from the moment the grounds for eviction arise (if the term of the residential premises rental agreement was not extended due to the passage of the specialist accreditation procedure).

7.4. Members of his family living together with the tenant are evicted simultaneously with employer.

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## 8. Payment for living in a hostel

8.1. The amount of payment for housing is set in accordance with the price list, depending on the category of students and the basis of education (budgetary or extrabudgetary).

8.2. The amount of payment for accommodation is approved by the order of the rector of the Kazan State Medical University, taking into account the opinion of the Trade Union Committee of students.

8.3. Tenants pay for accommodation in the manner prescribed by the rental agreement for residential premises.

8.4. Students, applicants and graduates of the Kazan State Medical University living in a hostel for the period of accreditation, traveling students pay a lump sum payment for accommodation by transferring an advance payment in accordance with the estimate.

8.5. The accommodation fee includes the fee for the use of the accommodation (fee for rent) and utility bills.


8.6. The amount of payment for the use of residential premises (rental fees) in a hostel for students is set depending on the quality, amenities, location and layout of residential premises in the hostel. The amount of payment for the use of residential premises (rental fees) in a hostel for students in the main educational programs of secondary vocational and higher education in full-time education and for the period of passing the intermediate and state final certification for students in these educational programs in correspondence education cannot exceed the maximum the amount of such a fee established by the Ministry of Health of Russia.

The amount of payment for utility services is determined in the manner established by the Government of Russian Federation.

Kazan State Medical University has the right to reduce the amount of payment for the use of residential premises (payments for rent) and (or) the amount of payment for utilities in a hostel for students or not to charge such a fee from certain categories of students, taking into account the opinion of student councils and representative bodies of students in accordance with Part 6 of Art. 39 of the Federal Law "On Education in the Russian Federation" No. 273-FZ of December 29, 2012.

8.7. Living quarters in the hostels of the Kazan State Medical University are provided free of charge (from the moment of submission of supporting documents) to students studying full-time at the expense of the federal budget and corresponding to one of the following categories:

- orphans and children left without parental care, persons from among orphans and children left without parental care;
- persons who lost both parents or a single parent during the period of study;
- children with disabilities, disabled people of groups I and II, disabled since childhood;
- persons exposed to radiation as a result of the catastrophe at the Chernobyl nuclear power plant and other radiation disasters, as a result of nuclear tests at the Semipalatinsk test site;
- invalids due to a military injury or illness received during military service, veterans of military operations;
- citizens who have completed military service under a contract for at least three years in Armed Forces of the Russian Federation, in the internal troops of the Ministry of Internal Affairs of the Russian Federation, in engineering, road-building military formations under federal executive authorities and in rescue military formations of the federal executive authority authorized to solve problems in the field of civil defense, the Foreign Intelligence Service of the Russian Federation, federal security service bodies, bodies state guard and the federal body for en-

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sureing mobilization training of state authorities of the Russian Federation in military positions to be replaced by soldiers, sailors, sergeants, foremen, and dismissed from military service on the grounds provided for in subparagraphs "b" - "d" of paragraph 1, subparagraph "a" Clause 2 and subparagraphs "a" - "c" of paragraph 3 of Article 51 of the Federal Law of March 28, 1998 No. 53-FZ "On military duty and military service".

8.7.1. Students receiving a state social scholarship, as persons who have received state social assistance, are exempted from making payments for the use of residential premises (rental fees) in a hostel in accordance with Part 6 of Art. 39 of the Federal Law "On Education in the Russian Federation" No. 273-FZ of December 29, 2012.

8.8. The amount of the accommodation fee is reduced by 50% of the approved cost of living, for employers from among the students of the Kazan State Medical University of the following categories:

- brought up by a single parent, a pensioner or a disabled person of 1, 2 groups;
- participants in hostilities;
- single mothers studying at the Kazan State Medical University;
- a family consisting of students of the Kazan State Medical University, in the presence of minor children.

8.10. In the event of a difficult financial situation of the employer, the administration of the Kazan State Medical University may decide to installment payments for accommodation.

8.11. Accommodation fees are charged from students at the Kazan State Medical University for the entire period of validity rental agreements for residential premises, including for the vacation period.

8.12. A change in the payment for housing is made out by an additional agreement to Hiring agreement.

8.13. Changing the basis of training (budgetary/extrabudgetary) is the basis for changes in the amount of the fee for living in a hostel. The student must write an application for a change in the cost of living in a hostel. A change in the payment for a dwelling is made out by an additional agreement to the Lease Agreement.

8.14. The cost of rent for traveling students is set at a level not higher than the cost of rent established for students of the Kazan State Medical University enrolled in the relevant educational programs.

## **9. Access control in the hostels of the Campus**

9.1. Access control in the hostels is provided by employees of the Hostel Security Service (employees of a private security organization) (hereinafter referred to as the Security Service) and additionally from 21.00 to 22.00 representatives of the Student Security Service (hereinafter referred to as the SSS). The tasks of the Security Service are to ensure access control, the safety of material assets and the maintenance public order in the dormitories of the Kazan State Medical University, the task of the SSS is to assist the Security Service in ensuring public order.

The SSS carries out its activities in accordance with the regulations adopted by the student council of the hostel and agreed with the vice-rector for the direction of activity.

9.2. Security Service employees are required to:

- carry out admission to the dormitory building on the basis of the relevant document: check with tenants for a pass, for visitors - an identity document (with a photo), for visitors studying at Kazan State Medical University - a student ID;
- enter information about the identity document in the visit log;
- conduct rounds around the hostel and the adjacent territory, on holidays and during the holidays - in an enhanced mode;



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- at the end of the reception time for visitors, take out of the hostel visitors who do not have permission from the administrator of the hostel for the night; hold and transfer to administration of the Kazan State Medical University unclaimed documents of visitors studying in Kazan State Medical University;

- issue a warning to visitors and tenants, if necessary, expel visitors from the protected area, apply to law enforcement agencies if violations of this provision by visitors and tenants are detected, including: in case of obscene abuse, threats to the security service, other tenants or visitors, violation of silence in at night, in other cases of violations of generally accepted norms of behavior in public places;

- demand a written explanation from violators of this provision and norms of public order;

- report in writing to the administration of the Kazan State Medical University about all cases of violations of this regulation and about incidents;

- perform their duties personally.

9.3. Security Service employees are prohibited from:

- be late for the place of duty;

- commit acts that degrade or insult the human dignity of visitors, employers, employees of the Kazan State Medical University;

- smoke, use drugs, drink alcohol and be in a state of intoxication during and outside the work shift in a protected area;

- leave the workplace while on duty;

- allow unauthorized persons to the place of duty (guard post) (except in cases of detention);

- leave visitors for the night without a written permission from the administration of the Kazan State Medical University.

9.4. Security posts in hostels are equipped with an access control and management system.

The tenant, when entering the hostel, applies the pass to the turnstile reader, and also, at the request of the security officer, presents the pass to check that it belongs to the tenant.

9.5. The admission of employees of the Kazan State Medical University is carried out through a control system and access control.


9.6. At the entrance to the hostel, the visitor is obliged to present to the security officer a document identity card (with photo). A visitor studying at the Kazan State Medical University has the right present your student card. The visitor's pass is carried out after the visitor's registration in the visitor register in the presence of the employer who receives him. At the end of the visit, the employer is obliged to accompany the visitor to the security post and put an appropriate mark in the visit log.

9.7. The security officer has the right to prohibit the admission to the hostel of a visitor who is in in a state of alcoholic (narcotic) or other toxic intoxication, or carrying a weapon, explosive, chemically hazardous substances, narcotic (psychotropic) substances and their analogues, plants containing narcotic (psychotropic) substances, and their parts, an animal, and also in the absence host employer.

9.8. A pass to the hostels for employers and employees of the Kazan State Medical University visiting the hostel in connection with the performance of their work duties is carried out around –the-clock.

9.9. The time of reception of visitors by tenants of residential premises in hostels is set from 16.00 to 21.00 on weekdays, from 10.00 to 21.00 on weekends and non-working holidays.

9.10. Time period from 22.00 to 6.00 on working days, weekends and non-working holidays - from 22.00

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to 9.00 is considered night time.

9.11. Employers are required to:

9.11.1 observe the access control in the hostel, the norms of public order;

9.11.2. prolong the pass in a timely manner, and in case of its loss, obtain a duplicate pass;

9.11.3. obtain permission from the hostel administrator in advance for accommodation of close relatives for a period of not more than 3 calendar days with the written consent of roommates.

9.12. Tenants are prohibited from:

9.12.1. transfer your pass to other persons;

9.12.2. leave visitors for the night without the permission of the hostel administrator.

9.13. Visitors are prohibited from:

9.13.1 drink alcohol and (or) smoke (including hookah, electronic cigarettes)

9.13.2. in the hostel and on the adjacent territory;

9.13.3. gamble;

9.13.4. disturb the peace of citizens and silence at night: use sound-reproducing devices, play musical instruments, hold meetings, carry out repair, construction and other work, etc.;

9.13.5. commit acts that humiliate or offend the human dignity of others visitors, employers, Security Service and SSS employees.

9.14. It is the responsibility of the visitor to comply with these terms and conditions the employer who accepts it. Staying in the room of visitors is possible only with the consent of all residents of this room.

9.15. Moving from the dormitory of large items (bed, table, wardrobe), the size of which in the sum of three dimensions (length, width, height) exceeds 180 cm, is allowed after screening with the consent of the hostel administrator.

9.16. Violation of access control is recognized as a gross violation of this provision for the purpose of bringing the violator to disciplinary responsibility.

## **10. Responsibility for violation of the rules of residence in the Campus**

10.1. For violation of this provision, on the proposal of the Vice-Rector for the direction of activity, the administrator of the dormitories (dormitory), the Housing and Welfare Commission, the Dean of the Faculty, the Student Trade Union Committee or the Student Council of the hostel, social and disciplinary measures may be applied to employers in accordance with the current legislation of the Russian Federation and local regulatory acts of the Kazan State Medical University.

10.2. For violation of this provision, the employer, who is a student of the Kazan State Medical University, is subject to disciplinary liability in the manner prescribed by the Internal Regulations for Students.



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## **RULES OF CONDUCT FOR RESIDENTS**

### *1. General safety requirements*

1.1. These rules have been developed for persons living in hostels of the Student Campus of the Kazan State Medical University (hereinafter referred to as residents).

1.2. These rules are approved in order to prevent the occurrence of situations that threaten the life and health of residents, as well as to establish rules of conduct in the event of such situations.

1.3. The resident is obliged to comply with the Regulations "On the Campus and the Rules for Living in It", the Contract for renting housing in a student dormitory, as well as the requirements set forth in these rules.

1.4. Before settling into the hostel, residents are required to undergo a fire safety briefing and briefing on the rules for using household and gas appliances with registration in the briefing log. The instruction is conducted by the hostel administrator.

1.5. For violation of fire safety requirements, use of household and gas appliances, the resident is liable in accordance with the Regulations "About the Campus and the rules of living in it", the Internal Regulations for Students and the Charter of the Kazan State Medical University.

### **2. Safety requirements on the territory of hostels**

2.1. In order to prevent the occurrence of situations that threaten the life and health of those living in the hostels of the Campus of the Kazan State Medical University, those who live on the territory of the dormitories of the Campus of the Kazan State Medical University must observe the following rules:

2.1.1. Walk at a pace, keeping to the right side of the corridor.

2.1.2. Exercise caution when walking near doors that open outward (into the corridor), as well as when moving along the corridor after wet cleaning.

2.1.3. Do not stand or move along the walls of the building, in order to avoid falling under the possible descent from the roof of snow, ice and other objects falling.

2.1.4. When finding and moving on flights of stairs:

- hold on to the railing;

- do not step over or jump over several steps;

- do not hang over the railing;

- do not carry objects in front of you if they block the view of the path of movement;

- do not sit down, stand up or slide down the railing.





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2.1.5. Exercise caution when walking on wet floors while mopping common areas. Clean up after yourself if an object falls on the floor or if liquid is spilled;

2.1.6. Cooking is carried out in designated areas. Be careful when cooking: do not allow the liquid to boil away in the pan, splashing fat in the pan, when opening the lid, direct the steam away from you, use it to remove pots, kettles, frying pans, etc. kitchen utensils from the stove "tacks" or dry rags; when several people are in the kitchen, be attentive to each other: do not push, do not fuss, in order to avoid burns on hot objects (pots, pans, stove, etc.), as well as tipping over each other containers with cooked dishes.

2.1.7. Exercise caution when using electrical appliances.

2.2. Residents while staying on the territory of the hostels of the Campus Kazan State Medical University is prohibited:

2.2.1. Sit down, stand with your feet on the windowsills of closed or open windows.

2.2.2. Hang over the window sills of open windows and over the handrails of balconies. Leave the building through the windows, except in cases of evacuation.

2.2.3. Throw any objects out of windows and vents.

2.2.4. Sit down, stand on pipes and radiators (regardless of their temperature).

2.2.5. Repair leaks in hot and cold water pipes and radiators on your own.

2.2.6. Sit down, stand up on tables, equipment.

2.2.7. Perform any action that may lead to injury.

2.2.8. Use fire escapes unless it is an emergency evacuation.

2.2.9. Enter utility and technical rooms that are not intended for unauthorized persons to be in them.

2.2.10. Bring, show, use and use weapons, piercing, cutting objects (except for cutlery and office items), explosives, explosive and flammable substances, alcohol-containing drinks, narcotic, toxic, poisonous substances.

2.2.11. Perform actions that violate the rules of electrical safety, including opening electrical panels, cabinets; enter the electrical room.

### 3. Requirements for sanitary and hygienic safety

3.1. Residents are prohibited from bringing stinking, poisonous, caustic substances (toxic chemicals, acids, alkalis, mercury, etc.) and items containing them, as well as gas cartridges and self-defense cartridges, into the university hostels.

3.2. Residents must comply with:

- cleanliness in the room (take out the trash, carry out wet cleaning (except for washing windows from the outside).

- in case of manifestation of signs of infectious diseases, contact the health center in a timely manner;

3.3. Residents are advised to:

- follow the rules of personal hygiene: wash hands before eating, after cleaning rooms and using the toilet.

- do not use in the food products that have been stored improperly, expired.



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#### 4. Safety requirements for the use of electrical appliances

4.1. It must be remembered that you cannot:

- touch the terminals and electrical wires, lighting fittings, sockets, open electrical panels;
- leave unattended electric heaters connected to the mains;
- use an electric iron, stove, kettle without special fireproof stands;
- touch the heated water and the vessel (metal) when the electric heater is connected to the network;
- use paper or fabric as a lampshade for light bulbs.

4.2. All cases of malfunction of sockets, switches, blackouts should be immediately reported to the administrator of the hostel.

4.3. Before turning on electrical appliances, it is necessary to check the serviceability of the mains socket, plug and power cord for insulation damage.

4.4. Before turning on the appliance, you must carefully read the instruction manual and remember the following precautions:

- avoid overheating, hypothermia, as well as the ingress of moisture and dust into the appliance;
- do not put heavy objects on the case;
- do not block the ventilation openings, they are necessary to prevent overheating;
- in order to avoid accidents, do not turn on the device with the case removed - it is life threatening.

4.5. If the power supply is interrupted during work with the appliance or during a break in work, disconnect it from the mains.

4.6. Persons using electrical appliances are prohibited from:

- disassemble and repair independently (the device itself, wires, etc.);
- hold on to the wire while the appliance is in operation.

4.7. If moisture gets on the appliance, you must immediately turn off the appliance from the mains by removing the plug from the socket. Collect moisture with a soft cloth, then allow the moisture to dry completely. Only then can you connect to the network.

4.8. It is forbidden to leave a working electrical appliance unattended.

4.9. If there are signs of insulation deterioration (pinching when touching metal parts), it is necessary to immediately disconnect the appliance from the mains.


4.10. At the end of the work, it is necessary to turn off the electrical appliance from the network, put the workplace in order.

#### 5. Safety requirements in emergency situations

5.1. In the event of any situation that threatens the life and health of people, residents are obliged to inform the administrator of the hostel (the outbreak of fire, fire, injury, the threat of falling objects (lamps, faulty furniture, ice and snow from the roof of the building, etc.), destruction of structures (broken glass in door and window openings, peeling of plaster, brickwork, corrosion of metal structures, etc.)).

5.2. Residents are required to know the escape routes from the building by reviewing the Evacuation Plan.

5.3. Residents are required to know the location of primary fire extinguishing equipment (the locations of

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these facilities are marked with special safety signs).

5.4. During the evacuation, you must follow the safety requirements: you need to move quickly, but without fuss (you can't run, overtake and push each other), keep to the right side of the corridor, when moving in a group, hold each other's hands so that no one is left behind if there is a strong smoke, cover the respiratory organs with a damp cloth.

5.5. After leaving the building, you cannot disperse in order to be able to check whether everyone has left the building.

Under no circumstances should you panic.

In the event of an evacuation, take documents and essentials and act in strict accordance with the instructions of officials.

## 6. Algorithm of actions in extreme situations

6.1. If you smell gas in the room:

6.1.1. Immediately stop using gas stoves, turn off the taps on the gas pipeline to the stoves and all the taps on the burners of the stoves.

6.1.2. Open windows to ventilate the room.

6.1.3. Do not light a fire, do not smoke, do not turn on or off electric lighting, do not use electrical appliances.

6.1.4. It is strictly forbidden to try to fix the malfunction of the gas equipment on your own.

6.1.5. Inform the administrator and the hostel security officer of the exact floor and wing where the gas leak occurred (if you are facing the facade of the building, the left wing is on the left, the right wing is on the right) and follow their instructions.

6.1.6. The administrator and (or) the hostel security officer needs to call the emergency gas service by calling 104 or 112 (from a mobile phone) or 04 (from a landline phone).

6.2. If a fire or signs of burning are detected (uncontrolled burning, smoke, burning smell):

6.2.1. It is necessary to inform the administrator and (or) the hostel security officer and leave the building.

6.2.2. In case of obvious fire, inform the fire department by phone 01 or 101, 112 (from a mobile phone), give the address of the object, the place of the fire, the directions of travel, your last name (if necessary).

6.3. During fights and brawls in the hostel:

6.3.1. Notify the administrator and (or) the hostel security officer.

6.3.2. Fix by audio/video devices of a participant in a fight/brawl.


6.3.3. Don't try to stop a fight/brawl.

6.4. In the event of a plumbing accident:

6.4.1. Inform the administrator and security officer of the hostel the exact floor and wing where the accident occurred (if you are facing the facade of the building, the left wing is on the left, the right wing is on the right) and act according to their instructions.

6.4.2. The administrator and (or) the hostel security officer needs to call the emergency service.

6.4.3. It is forbidden for the resident to independently eliminate the accident that has arisen.

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6.4.4. Before the arrival of the emergency service, in the event of a water leak, the resident must place a container under the leak to collect water, remove things that fall under the leak in order to preserve their properties.

6.4.5. The resident can turn off the water supply if he knows how to do it.

### **7. Gross violations of the rules of living in a hostel:**

7.1. failure to pay for accommodation in a hostel and for all types of additional services provided at the request of the employer for more than six months in a row.

7.2. violation of access control, including the transfer of passes to other persons.

7.3. lack of cleanliness and order in residential premises and common areas.

7.4. non-observance of silence in residential premises and common areas at night.

7.5. the use of televisions, radios, tape recorders and other sound-reproducing devices, as well as sound amplification devices, exceeding the permissible day and night noise levels and resulting in a violation of the rest of citizens and silence;

7.6. leaving visitors and (or) close relatives for the night without the permission of the hostel administrator and the written consent of roommates.

7.7. violation of the rights and legitimate interests of citizens living in residential premises, neighbors.

7.8. unauthorized relocation from one room to another and (or) from one hostel to another.

7.9. storage, manufacture, processing, consumption, sale, promotion of narcotic drugs, psychotropic substances or their analogues, as well as plants containing narcotic drugs or psychotropic substances, or parts thereof containing narcotic drugs or psychotropic substances.

7.10. drinking alcoholic beverages in the hostel and on the adjacent territory.

7.11. smoking (including hookah, electronic cigarettes) in the hostel and on the adjacent territory.

7.12. storage and (or) use in the hostel and on the adjacent territory of explosive, chemically hazardous substances (including pyrotechnics) or firearms (including traumatic), pneumatic, gas and other weapons.

7.13. the use of physical force (provoking fights and participation in them), the commission of other actions that entail dangerous consequences for others.

7.14. the use of obscene language in the hostel and in the surrounding area.

7.15. leaving visitors after 21.00 without the permission of the hostel administrator.

7.16. keeping animals.

7.17. violation of fire safety rules, including independent repair of electrical wiring and electrical appliances, the use of electric heaters, turning off EFA (emergency fire alarm) sensors, opening electrical panels, cabinets; entrance to the electrical room.


7.18. use of the provided residential premises for other purposes (not for living).

7.19. cluttering residential premises and common areas, leaving garbage in places not intended for these purposes.

7.20. organization and participation in gambling.

7.21. creation of organizations of a political or religious nature.

7.22. propaganda and public demonstration of Nazi paraphernalia or symbols or paraphernalia or symbols

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confusingly similar to Nazi paraphernalia or symbols, public calls for the implementation of these acts or mass distribution of deliberately extremist materials containing calls for interethnic and religious hatred, their manufacture or storage for the purpose of mass distribution.

7.23. Implementation of the following actions:

7.23.1. prepare food in places not designated for this.

7.23.2. sit, stand with your feet on the windowsills of closed or open windows.

7.23.3. hung over the window sills of open windows and over the handrails of balconies.

7.23.4. leave the building through the windows, except in cases of evacuation.

7.23.5. throw any objects out of windows and vents.

7.23.6. sit down, stand on pipes and radiators (regardless of their temperature), on tables, equipment.

7.23.7. use fire escapes unless it is an emergency evacuation.

7.24. For committing a disciplinary offense, disciplinary measures may be applied to the student in accordance with the Internal Regulations Rules