	Ministry of Healthcare of the Russian Federation
	Kazan State Medical University
	Regulations
	of International Scientific Board of Kazan State Medical University
QMS S 01-95-16	

«Adopted»
 by decision of Academic Council
 of Kazan State Medical University
 October 30, 2015
 Protocol # 2

«Approved»
 Rector of KSMU, professor
 A.S. Sozinov
 November 8, 2016


REGULATIONS
 OF INTERNATIONAL SCIENTIFIC BOARD
 OF KAZAN STATE MEDICAL UNIVERSITY

QMS S 01-95-16
 Version 1.1.

«Agreed»
 Representative of quality management,
 Vice-rector for educational affairs
 L.M. Mukharyamova
 November 7, 2016

Kazan, 2016

	<i>Position</i>	<i>Surname/ Signature</i>	<i>Date</i>
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I. GENERAL

1.1. International Scientific Board (ISB) of Kazan State Medical University of Ministry of Healthcare of the Russian Federation (KSMU) is collegial advisory board created for consulting in scientific, educational, international, innovative, clinical and other activities.

1.2. ISB act up to laws and other legal acts of Russian Federation, the Charter of KSMU, and this Regulations.

1.3. ISB regulations is adopting on Academic Council meeting and approving by rector of KSMU.

II. MAIN TASKS AND DIRECTIONS OF ACTIVITY OF ISB

2.1. The main tasks of ISB:

- Broadening of cooperation of KSMU with foreign scientific and educational institutions, clinical and medical centers in science, education and innovations;
- Upgrade of the authority and ranking of KSMU in international academic community;
- Attraction of best lecturers, scientists, clinicians and students in KSMU;

2.2. The main directions of activity of ISB:

- International review of scientific, innovative, educational projects of KSMU;
- Consulting on KSMU development strategy;
- Drawing up recommendations for improving national and international competitiveness of KSMU;
- Consulting and assistance in preparing and realization of major scientific and educational projects of KSMU;
- Networking with foreign and Russian collaborating organizations;
- Assistance in publication activity increase of officers and students of KSMU.


III. MEMBERS AND COMPETENCY OF ISB

3.1. ISB consists of the leading scientists, physicians, educators in basic and clinical medicine and biology, considering their consent to be member of ISB.

3.2. Rector of KSMU approve the the personal composition of ISB for period of validity of ISB. Number of ISB members may change. On the first meeting ISB members elect for chairman and vice-chairman of ISB.

3.3. Head of the International Department is appointed to the position of ISB secretary.

3.4. ISB has right to:

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- request and receive the information and required materials from administration and departments of KSMU;
- invite the KSMU faculty to the ISB meeting, including departments representatives and managers of reviewed and consulted projects of KSMU;
- establish expert working groups with the assistance of external experts (where convenient).
- contribute and submit for consideration suggestions about any aspects of KSMU activity to KSMU administration.

3.5. ISB members operate gratuitously.

3.6. Early termination of authorities of ISB member is possible by application.

IV. ORGANIZING THE WORK OF ISB

4.1 Meetings is the main work type of ISB. ISB meetings hold in person, by correspondence or online.

4.2 ISB chairman organizes the work of ISB and assigns responsibilities among members.

4.3 ISB secretary and KSMU international department provide technical support to ISB work, including:

- preparing of materials for ISB;
- generation of agenda and invitations for meetings;
- preparation of draft decisions of ISB meetings.

4.4. ISB members have equal rights in discussion of all issues of ISB meeting agenda.

4.5. ISB members adopt the decisions on all issues by open vote and simple majority of votes.

4.6. Decisions that adopted on ISB meetings is officially recorded by minutes, which is signed by Chair and Secretary of ISB.

4.7. The costs associated with providing work of the ISB, including the costs of travel and accommodation of ISB members and invited experts participating in the ISB meeting, shall be made at the expense of KSMU within the estimates approved by the rector of KSMU, or through other funding sources.

4.8. Planning the work of the ISB for the calendar year is considered at its last annual meeting and approved by the ISB Chairman.

4.9. The ISB annual report is approved at the next year first ISB meeting. Report is presented at the meeting of the Rector's Council of KSMU.